

**Council of Churches of the City of New York**  
**Instructions for Submission of Advertising Copy**

Deadline for Copy is October 8

Submit advertisement copy conforming to the measurements & directions below and send it with this form by October 8. Payment may be made online ([www.cccny.net](http://www.cccny.net)) or by check payable to the CCCNY for the full amount and sent with this form to:

Awards Advertisement  
The Council of Churches of the City of New York  
475 Riverside Drive Ste 727  
New York, NY 10115-0070

Indicate the ad size you are ordering. All sizes are print area sizes represented by width x height.

- |   |          |
|---|----------|
| <input type="checkbox"/> Full Digital Color Page (7" x 10") | \$ 1,500 |
| <input type="checkbox"/> Full B/W Gold Page (7" x 10")      | 1,000    |
| <input type="checkbox"/> Full B/W Emerald Page (7" x 10")   | 800      |
| <input type="checkbox"/> Full B/W Page (7" x 10")           | 500      |
| <input type="checkbox"/> Half B/W Page (7" x 5")            | 250      |
| <input type="checkbox"/> Quarter B/W Page (3.5" x 5")       | 100      |
| <input type="checkbox"/> Business Card                      | 50       |

**Program Covers are Full Digital Color Page (7" x 10")**

*Call 212-870-1020 to confirm availability*

- |   |          |
|---|----------|
| <input type="checkbox"/> Outside Back Cover | \$ 3,000 |
| <input type="checkbox"/> Inside Front Cover | 2,500    |
| <input type="checkbox"/> Inside Back Cover  | 2,500    |

Your advertisement copy may be sent by mail with this form or by e-mail to [Awards@cccny.net](mailto:Awards@cccny.net). If you are sending by e-mail, please be sure to include your name, organization, address and the size of your ad.

**Format:** Press-ready copy in high quality PDF file format with fonts embedded is preferred. Copy in MS-Word, MS-Publisher, QuarkXPress, Illustrator or Photoshop is acceptable but less preferred. You can also send us camera-ready printed copy.

If you are sending us a soft copy file format, please make sure to include all graphics, pictures and fonts as attachment files. PostScript fonts are preferred although True Type fonts are acceptable. Acceptable media for submission by regular mail are CD-Rom, DVD-Rom, Floppy Disk or Zip Drive (100MB only).

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

e-mail: \_\_\_\_\_

For more information contact Peter Won

e-mail: [Awards@cccny.net](mailto:Awards@cccny.net) • Fax: 212-870-1025 • Phone: 212-870-1020

The Council of Churches of the City of New York • 475 Riverside Drive Ste 727 • New York, NY 10115